

## DISTRICT SPORT DIRECTORS

### **VII. PROCEDURES FOR NOMINATION AND ELECTION OF NATIONAL OFFICERS, DISTRICT OFFICERS, DISTRICT SPORT DIRECTORS, AND OTHER DISTRICT OFFICES AND RECOMMENDATION OF THE NATIONAL SPORT CHAIRS.**

#### **C. District Sport Directors.**

- 1. Qualifications.** Candidates must be a current member of the District Sport Committee.
- 2. Nominations.**
  - a.** Only Club Representatives and the current District Sport Director may nominate a candidate for the District Sport Director.
  - b.** Sixty (60) days before the date of the Annual Sport Committee meeting, if there are 5 clubs registered in the sport, the District Secretary shall send notice of the up-coming election, and an “Application for Office” form to the Club Representatives of the District Sport Committee and the current District Sport Director. If there are not 5 clubs registered with the sport in the District, the Governor shall appoint the Chair.
  - c.** The deadline for receiving nominations is as of thirty (30) days prior to the date of the District’s Sport Committee’s annual meeting. The nominating party must submit the application along with a written acceptance by the nominee and a brief biography stating the nominee’s qualifications for the office. The nominating party shall list current club and individual membership information on the nominating form. Nominations shall be sent to the District Secretary with a copy to Nominations and Elections Chair and the District Sport Director.
  - d.** In the event that no eligible nomination has been submitted for the position of Sport Director, a vacancy is created. Unless the Sport Committee operating rules specifically provide for a method of filling the vacancy, the Director is appointed by the Governor, with the approval of the National Sport Chair. The position will again be subject for election at the next Sport Committee Annual Meeting, and the person elected shall complete the term. [Added 10/06]
- 3. Candidate Verification and Announcement of Candidates.** The Nominations and Elections Chair and the District Secretary shall jointly verify who is eligible to run for office. If the Chair and the Secretary do not agree, a ruling will be made by the AAU National Board of Review. [Revised 3/08]
- 4. Use of the AAU Database during Campaign.** [Added 3/08]

- a. The current officeholder (incumbent) shall not make use of any AAU mail list, database information, etc., for the purposes of running or campaigning for office.
- b. Candidates who wish to distribute campaign information to current year member club contacts may request assistance through the AAU National Office. The Compliance Department will facilitate a maximum of two electronic mail blasts (eblasts). To use the eblast system, the candidate shall electronically submit a copy of the material he/she wishes to distribute. The Compliance Department shall review the material submitted and has sole discretion to approve, or disapprove the content. Content may not include any personal attacks against any other candidate running for office or other derogatory comments or language. Further the Compliance Department is not responsible for spelling and/or grammatical content. The eblast process may take up to 10 working days to prepare and send. If this service for the candidate becomes controversial or contentious, the Compliance Department has the sole right to not process the request. The decisions throughout the process are unappealable. The Compliance Department is not required to keep a case file as to why the service was not provided. Candidates will be notified that the content was not approved and may correct and re-submit the content.

## **5. Election Procedures.**

- a. For Election Day, the District Sports Director shall prepare written ballots (including run-off ballots) for the election of the District Sport Director office and bring them to the meeting.
- b. On Election Day, if there is no quorum (5 club representatives in attendance), no election is held and the Governor shall appoint the Sport Director. If there is a quorum, the election shall proceed.
- c. The members present on Election Day shall elect by majority vote a "Voting Supervisor" to conduct the election. Next, two other individuals shall be elected to count the ballots under the supervision of the elected voting supervisor.
- d. Each candidate will be allowed a maximum of three (3) minutes to speak. Order of speeches will be determined by draw held by the Voting Supervisor.
- e. Elections will be conducted by written ballot. If there is only one candidate for office, the vote for that office may be taken by a voice vote. The Nominations and Elections may assist with the election procedure.
- f. The District Sport Committee operating rules shall determine the procedure for distribution of ballots.
- g. If no candidate receives a majority of the votes, a run-off ballot will be held until a candidate receives a majority of votes. In the run-off election, the candidate receiving the fewest votes shall be dropped from the ballot.

- a. For a run-off during election, the announcement of run-off candidates and the ballots will be given out simultaneously. There will be a different color ballot for the run-off election.
- b. All ballots will be sealed, forwarded and stored with the District Secretary, or at a place that the District Secretary designates for a period of one year after the election.

**D. Recommendation for National Sport Chairs.**

1. The President appoints the Chair of a National Sport Committee from the recommendation of the National Sport Committee after approval of a majority of the National Officers. In order to present a recommendation to the National Officers, all National Sport Committees shall follow the procedures adopted in this policy.
2. **Qualifications.** Only members of Congress and the National Sport Committee are eligible to serve as National Sport Chair.
3. **Nominations.**
  - a. Only members of the National Sport Committee and the current National Chair may nominate a candidate for National Sport Committee Chair.
  - b. The (National) Secretary shall send notice and nomination form members of the National Sport Committee by April 1<sup>st</sup>, the year before the recommendation is made.
  - c. The deadline to submit the nomination form is forty-five (45) days prior to the start of the National Sport Committee meeting. The nominating party must submit the application along with a written acceptance by the nominee and a brief biography stating the nominee's qualifications for the position.
4. **Announcement of Candidates.** At least thirty (30) days prior to the National Sport Committee meeting, the Secretary shall forward the names of the nominees and their biographies to all members of the National Sport Committee.
5. **Voting to Make a Recommendation.** The vote for National Sport Chair recommendation shall be conducted by written ballot under the supervision of Nominations and Elections Committee. If there is only one candidate for National Sport Chair, the vote may be taken by a voice vote.
6. **Voting Procedures.** The following procedures shall adhered to:
  - a. **Speeches.** On the day of the vote, the candidates for National Sport Chair will be allowed a maximum of three minutes to speak. Order of speeches will be determined by draw.

- b.** Once ballots have been distributed, the Nominations and Elections Committee designee will announce that the distribution of ballots is closed and that no additional ballots will be distributed.
- c.** In order for a Committee member to receive a ballot, he/she must be seated in the designated area.
- d.** If no candidate receives a majority of votes, a run-off ballot will be held until a candidate receives a majority of votes. In the run-off election, the candidate receiving the fewest votes shall be dropped from the ballot.
- e.** For a run-off during election, the announcement of the run-off candidates and the ballots will be given out simultaneously. There will be a different color ballots for the run-off vote.
- f.** All ballots will be sealed and stored at National Headquarters for a period of one year after the vote.